



# Board of Directors Commitment

Adopted (09-10-08)

If elected to the U.S. Green Building Council - Inland Empire Chapter Board of Directors, I will commit to the following basic responsibilities of a Director as requested:

- help determine the chapter's mission and purpose;
- ensure effective organizational planning and follow-through;
- determine, monitor and strengthen the chapter's programs and services;
- work to enhance the organization's public standing at all times;
- ensure legal and ethical integrity and maintain accountability; and
- recruit and orient new board members and chapter leaders and assess board performance.

If elected to the Board, I will also commit to the following specific responsibilities reflected in the election materials:

1. Remain in good standing as an individual representative of my member company and maintain my company's USGBC membership in good standing;
2. Contribute knowledge and experience to help assure success of priority programs and needs of the Chapter;
3. Serve at all times, as an ambassador of the Chapter throughout the community and among the Chapter's membership;
4. Serve on committees as needed including leadership positions;
5. Help secure funding for the Chapter's programs through sponsorship, corporate and charitable sources, grant funding, fundraising events, and membership recruitment and engagement;
6. Help recruit and engage new Chapter members, and Chapter leaders as well as volunteers for events, committees, special task forces and advocacy within the community;
7. Be accessible and available to Chapter members and potential members and work to actively engage membership in the various activities of the Chapter;
8. Abide by the USGBC Chapter Conflict of Interest Policy;
9. Abide by the USGBC Antitrust Compliance policy as outlined by the AFP Code of Ethics;
10. Attend board, officer and advocacy training sessions and board member orientations when available and as requested;
11. Attend the board's regularly-scheduled monthly board meetings (typically not less than 12 per year) and special board working meetings scheduled as needed;
12. Make a concerted effort to attend and represent the Chapter at Chapter sponsored events, workshops, field-trips and presentations and assist where needed including set-up, registration, hosting, presenting, etc. I understand that attendance at monthly membership meetings is mandatory;
13. Volunteer to serve and manage a minimum of two community or trade show events annually where the Chapter has a booth and or presence;
14. Spend an average of 15 hours per month on board work (excluding attendance at face-to-face meetings). This time includes participation on committees and preparation for board meetings;
15. Make a concerted effort to represent the Chapter at the Annual Greenbuild Conference.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

Name (printed) \_\_\_\_\_