



U.S. green building council mississippi organizing group

Meeting Minutes

September 8, 2006

Attendees: (see enclosed)

Items Discussed:

1. Review of Organizing Group mission statement by P. Richardson.
2. Introductions for new members.
3. Status of the Chapter – achievements and tasks ahead
4. Progress Report – Committees
 - Brief account of committee ideas and goals
 - Committee work and progress
 - Recruiting of Staffing for each Committee

See the enclosed handout for committee descriptions.

Please remember, members should volunteer for at least one committee by contacting the appropriate chairperson(s) prior to the next general meeting/program.

5. Program
 - Brief introduction to USGBC and LEED
 - Benefits of building green and sustainable
 - Market Barometer – current statistics
6. Date of next Board Meeting – September 22
7. Date of next Program – October 6

No more items

Enc: sign in sheet dated 09/08/06 (1 page)
Committee goals dated 09/08/06 (2 pages)

c: file



U.S. green building council
mississippi organizing group

September 8, 2006

Name	Company	email
LAUREN THOMPSON	CANIZARO CAWTHON DAVIS	lauren@ccdarchitects.com
WADE THOMPSON	DUIVAL DECKER	mwt@duvalldecker.com
Scott Williams	Fairlyatt	swilliams@fairlyatt.com
Donnie Thompson	MS. Dev. Auth. - Energy Div of Thompson & Mississippi.org	
Paul Martin	Pickering, Inc	pmartin@pickeringinc.com
Willie Nestor	Pickering Environmental	wnester@pickeringinc.com
Annie Latzig	JCI	annie.m.latzig@jci.com
Steve Jones	Johnson Contours	Charles.S.Jones@jci.com
BETH MILLER	MSU	bmiller@caad.msstate.edu
Dandra Lambert	Earth Con	Slambert@earthcon.net
Sheryl Jay	Canizaro Cawthon Davis	sheryl@ccdarchitects.com
ANDREW LILES	CANIZARO CAWTHON DAVIS	ANDREW@CCDARCHITECTS.COM
Mike Rodgers	Crete Tech	mrodders@cretetech.com
King Chambliss	Crete Tech	KChambliss@cretetech.com
Kim Ioland	offisource	KIoland@offisource.com
JANNA LLOYD	OFFISOURCE	janna@offisource.com
FAIGE HAYNES	OFFISOURCE	FAIGE@OFFISOURCE.COM
Lacey Lee	CDFL	llea@cdfi.com
ANN SOMERS	CDFL	asomers@cdfi.com
JOHN WEAVER	WEAVER ARCHITECTS	john@weaverarchitects.com
JOHN HAMILTON	PROMECH INC	JOHNRHAM@BELLSOUTH.NET
PATRICK LAZZARI	YATES CONSTRUCTION	PLAZZARI@WGYATES.COM
MICHELLE RUSSELL	offisource.com	michelle@offisource.com
Pat Agnew	JBHM ARCHITECTS	pagnew@jbhm.com
Rachael Taylor	CDFL	rtaylor@cdfi.com
MATTHEW BUCHANAN	CDFL	mbuchanan@cdfi.com
HAILEE OGLE	CDFL	hogle@cdfi.com
SHERRY FERGUSON	INTERIOR DESIGN	sherryf@netdoor.com
RIC RAMOS	RAMOS + ROSSER ARCH.	ric@ramos-rosser.com
SUZANNE STANTON	PRICRAET COMM-CPT	SUZANNE Stanton@PRICRAET.COM
D. Vito CANIZARO	Ramos + Rosser Architects	vito@ramos-rosser.com
KRIS AINSWORTH	RAMOS + ROSSER ARCHITECTS	KRIS@RAMOS-ROSSER.COM
SUSAN LUNARDISI	SANITIEREN CONSULTANTS, INC.	SLC@MSCIVILENGINEERS.COM
Mark Williams	MS DEP	Mark.Williams@deg.state.ms.us



U.S. green building council mississippi organizing group

September 8, 2006

COMMITTEE GOALS

The overall mission of the USGBC Mississippi Organizing Group is to “hand the generations to come a healthy, self-sustaining Mississippi.” It is important for the group to capitalize on the strengths of its members in achieving this goal. With that in mind, please review each committee description below and consider how you can best contribute to the group. Members should volunteer for at least one committee by contacting the chairperson(s) below prior to the next general meeting/program.

Government

Goals:

- Identify and reach out to local elected officials and relevant government agencies/departments.
- Identify potential barriers and develop strategies to address.
- Support and aid in the publicity of any positive developments.

Chair: Steve Browning steve@hayesdent.com

Membership

Summary: Dues from Local and National memberships play a critical role in supporting our outreach efforts (events/programs) which ultimately educate the public on the mission of USGBC and our local chapter.

Goals:

- Identify our market for potential members (companies and individuals)
- Develop and implement recruitment strategies to expand membership.
- Develop a database of members.
- Develop an annual membership survey to provide dynamic feedback for potential improvements.

Chair: Chuck Womack cwomack@sealtechblock.com

Programs / Events

Goals:

- Develop an on-going schedule for programs and events.
- Oversee execution of programs and events.
- Seek alliances with other organizations for joint programs focusing on common topics or interests.

Chairs: Ann Somers asomers@cdf.com
Patrik Lazzari plazzari@wgyates.com

Education

Goals:

- Establish and implement an education agenda
- Coordinate with Programs/Events Committee
- Outreach to "Emerging Green Builders" and other relevant organizations.

Chair: Beth Miller bmiller@caad.msstate.edu



U.S. green building council mississippi organizing group

(COMMITTEE GOALS CONT'D.)

Communications

Summary: Uphold USGBC standards and support the overall mission of USGBC and our local chapter through a "common voice" and "look"

Goals:

- Send local committee member to national USGBC media training.
- Develop internal templates (letterhead, minutes, agenda, etc...)
- Develop & maintain a periodic newsletter
- Maintain website
- Maintain an events calendar (via website)
- Develop press releases & other announcements (i.e. program reminders)

Chairs: Wade Thompson mwt@duvalldecker.com
Lauren Thompson lauren@ccdarchitects.com

Finance

Summary: Provide sound fiscal management adhering to the guidelines established for non-profit organizations, ensuring that membership dues and other funds are used responsibly and efficiently.

Goals:

- Create a business and budget plan.
- Create a dues structure for members utilizing the parameters established by the USGBC.
- Work with the Membership Committee to implement a membership drive, insuring that the chapter takes full advantage of the new member rebate program.
- Work with the Programs Committee to develop programs or events that will generate revenue.

Chair: Michelle Russell michelle@offisource.com

Chapter Liaison

Goals:

- Coordinate with regional liaisons and other pertinent parties
- Contacting USGBC National regarding developments and overall efforts

Chair: Andrew Liles andrew@ccdarchitects.com