



MISSISSIPPI CHAPTER

May 16, 2008

USGBC MS Provisional Chapter Leaders Meeting  
CCD Architects' first floor conference room, 12:00 to 1:00 PM, Jackson,  
MS

Present:

Perry S Richardson: [perry@ccdarchitects.com](mailto:perry@ccdarchitects.com);  
Andrew Liles: [andrew@ccdarchitects.com](mailto:andrew@ccdarchitects.com);  
Jeff Seabold: [jeff@weaverarchitects.com](mailto:jeff@weaverarchitects.com);  
David Hardy: [davidh@offisource.com](mailto:davidh@offisource.com);  
Sheryl Fox: [sheryl@ccdarchitects.com](mailto:sheryl@ccdarchitects.com);  
Sherry Ferguson; [sherryf@netdoor.com](mailto:sherryf@netdoor.com);  
By conference call:  
Jennifer McLean: [Jmclean@chapters.usgbc.org](mailto:Jmclean@chapters.usgbc.org);

Decisions and discussions with task:

1. The group met led by Perry without the Agenda being accepted or the minutes from April being approved.
2. The Agenda was partially followed. We focused on the most important issues, status of efforts and what else needs to be done quickly.
3. Friday, June 20th, 2008 at noon is the next leaders meeting.
4. Getting the word out and advertising the upcoming LEED-NC workshop requires immediate assistance from as many people as possible to encourage participants.
  - a. David Hardy said that OffiSource would send the information out to the BOMA group.
  - b. Andrew said that John Dunaway had notified the CSI members.
5. It was agreed that a letter should be added to the remaining LEED Workshop information to be sent. It will request people's preference for the next future workshop type.



6. David Hardy gave the Current Financial Report.
7. Jeff Seabold gave an outline for getting the 501 (c) 3. David and Jeff will meet to get the information filled in and they will go see Charlie Penick and John Milner to get the required chapter organizational paperwork complete. They committed to getting this done before the next leaders meeting.
8. Jeff is attempting to get information on non-profit support.
9. David Hardy is getting more quotes for insurance. He will contact Nathan Varner in AL to see what insurance they got so inexpensively that meets the USGBC requirements.
10. It is agreed that we need to get more people involved in all of the Committees, especially Membership. With that in mind Andrew is setting up a table at our next First Friday Meeting on June 6<sup>th</sup> to let people know that we would appreciate their help. We plan to find out about their talents and what skills they may contribute to the group. Andrew will have sign in sheets, and a laptop with information on how to join the USGBC National and or the Local MS Provisional group.

announcement:

1. The group may stop by CCD to sign a card to Cavett Taff when Perry has it ready.