



MISSISSIPPI CHAPTER

October 20, 2008

USGBC MS Provisional Chapter Leaders Meeting

CCD Architects' second floor conference room, 12:00 to 1:00 PM, Jackson, MS

Present:

Perry S Richardson: perry@ccdarchitects.com;

Kemper Smith: kempersmith@mailcan.com;

Sheryl Fox: Sheryl@ccdarchitects.com;

David Hardy: david@offisource.com;

Jeff Seabold: jeff@weaverarchitects.com;

Andrew Liles: Andrew@ccdarchitects.com;

Wade Thompson: mwt@duvaldecker.com

Lauren Chapman Thompson: Lauren@ccdarchitects.com;

Sherry Ferguson: sherryf@netdoor.com;

By conference call:

Jennifer McLean: Jmclean@chapters.usgbc.org;

By cell Phone:

Patrik Lazzari: plazzari@wgyates.com

Decisions, reports and tasks:

1. The minutes from September 19th were accepted.
2. The agenda for October 20th is the Membership Event and other related issues to complete now.
3. The next meeting date was not addressed.
4. Treasurer's report. We have raised assets, but only by enough to cover the immediate upcoming projected expenses. David is still working through the paperwork to confirm out Chapter status confirmation.
 - a. There are some checks of sponsors to be posted.
 - b. There were group efforts made to firmly grasp where we are on our projected budget for the Membership event and extra work is required.
 - c. There were discussions and decisions to try to reduce the entertainment cost and to make an extra effort to get more sponsors in the next several days.
5. Wade reported that it was critical to get the sponsor's list complete and confirmed with appropriate Logos so the e-invitations could go out by email and the Welcome Sponsor and Membership Boards completed and printed for display at the entry of the 28th event.



- a. There were details discussed to be followed up about how to handle the bylaw revision vote at the event and on line. Jennifer will work the table for the new membership as well as member voting issues. She will provide more details in the next Program Committee Meeting this week.
 - b. Lauren will check the brochures to be available to guest.
 - c. Jeff is preparing the voting box. Others committed to help man the tables (the number of tables is to be increased). Other members will also work the crowd with “ask me tags”.
 - d. The communications committee will still try to do slideshows of local MS Sustainable Projects and highlighting greener technologies. They have not received much info to use and time is almost gone. Some of the group will try to see if more info can be emailed to Kemper and Wade.
 - e. The printed invitations are mailing tomorrow. There were not enough and there needs to be a more complete up-dated mailing list available.
6. First Board Applications report: The Nominations Committee only has 7 applications. We are all to make an extra effort for the next day to get this number increased.
- a. The Communications committee will be working with the Nominating committee and Jennifer to get the details out about the nominations as well as posting the voter information so members may vote for the new 2009 Board of Directors. The By-law revisions will be posted for votes also.
- Friday October 24th: The slate of candidates will be available on the website.
October 28th Event: The candidates will be introduced.
Monday Nov. 3rd: On-line ballot to be ready for voting on www.usgbc.org;
Jan, 2009: The new Board’s first meeting.

The entire group has many details to complete and we need all of the members help.