



November 21, 2008

USGBC MS Provisional Chapter Leaders Meeting
CCD Architects' 1st floor conference room, 12:00 to 1:00 PM, Jackson, MS

Present:

Perry S Richardson: perry@ccdarchitects.com;

Kemper Smith: kempersmith@mailcan.com;

Sheryl Fox: Sheryl@ccdarchitects.com;

Ann Somers: asomers@cdbl.com;

David Hardy: david@offisource.com;

Andrew Liles: Andrew@ccdarchitects.com;

Wade Thompson: mwt@duvaldecker.com

Lauren Chapman Thompson: Lauren@ccdarchitects.com;

Sherry Ferguson: sherryf@netdoor.com;

Guest: Barbara Crowell, City of Jackson: bcrowell@city.jackson.ms.us

By conference call:

Jennifer McLean: Jmclean@chapters.usgbc.org;

Decisions, reports and tasks:

1. October 2008 minutes were approved.
- 2, Today's Agenda was approved.
3. Dec. 19th, 2008 at CCD was chosen as the next Leaders Meeting.
4. Our Guest Barbara Crowell with the City of Jackson told us what the City has already been doing and their interest in USGBC MS partnering with them. She hopes a joint Task Force may present the sustainable development benefits, planning and implementation ideas to the City's Department Heads for policy development. They are looking for information on grants, incentives and other sustainable development ideas. Several of our group will meet with the City on a date to be verified between Thanksgiving and Christmas to determine ideas for a plan of action. It was suggested that the City become a National USGBC Member so the employees could become individual members involved with us on a regular and ongoing basis.
5. David gave us hard copies and an overview of the Treasurer's report.



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6. Perry and Kemper prepared a thank you letter to send to our Sponsors. The group approved the basics. They will get it completed and mailed.
7. Perry passed around an outline for next years Annual Birthday/Membership event planning tasks with dates for actions to be completed. He will email it to the leaders.
8. Ann gave highlights of the Program Committee's Proposed Educational Programs for 2009. Patrik is expected to send out a list of 2009 proposed programs for consideration. The first two or three month First Friday Educational were lined up to give the new Board Members time to get up to speed before they need to make comments or suggested revisions. One idea was that we charge \$5.00 per person for lunch beginning in Jan. 2009. Others want learning credits for attending some extended time educational meetings. There could be 3 or 4 USGBC workshops planned for 2009.
9. Our December 5th First Friday Educational Meeting will be at Article/Offisource.
10. The Christmas party for 2008 is Dec. 18th, 2008 Thursday evening at the Hookers: Ann and Charles Hooker have offered their home for the USGBC party. Our USGBC MS group will pay for food drinks music this year. \$1,500+- budget?
1st of Dec: e-invitations will be sent by Wade and Kemper
15th Dec: RSVP
Ann will organize and ask Kendall to assist.
The New First Board Members for 2009 will be introduced.
11. Jennifer said The New Board Members will elect their officers in our Next Leaders meeting on the 19th of December 2008.
12. David, Jeff, Jennifer and perhaps others are tasked with studying the budget requirements for the 2009 SERC meetings travel expenses. They will give proposals to the Board for consideration of our MS group paying for the expenses.
13. Jennifer is signing up the existing leaders and New Board for the three each 2 hour Dynamic Governance on line training sessions in Jan 2009.
14. The CSI product show and seminar is to be on Feb. 26th, 2009 at the MS Convention Center. As a group we all need to help:
 - a. We should all encourage greener suppliers as we talk with them this next month or so to exhibit their top greener products and technologies.
 - b. During Feb. we need to encourage our members to attend. Some will be needed to help with the USGBC MS's part.