

**USGBC-STL Chapter Board Meeting
October 26, 2006, 7:30 – 9:00 am**

Agenda

Attendees: Emily Andrews
Ralph Bicknese
JoAnn Brooks
Punit Jain
Dan Jay
Suzanne Johnson Crocker
Pat Justis
Mary Ann Lazarus

Apologies: Gary Adelman
Deb Chollet Frank
Jordan Heiman
Rich Janis

Opening Round (10 minutes)

Administration (10 minutes)

1. Approve September 23 Board Retreat & October 5 Board Meeting minutes - APPROVED
2. Winter Social & Elections are November 28, 5:00 – 8:00 pm at the 21 O'Fallon Building, north of the Landing. Invitations will go out early next week by mail. RSVP's ARE A MUST.
3. Next Meeting: November 30, 7:30 – 9:00 am – this is the FIFTH Thursday of the month, the week after Thanksgiving
4. Finalize Agenda

Content (60 minutes)

1. Discussed Emerging Green Builder t-shirts. Need to review USGBC logo protocols – is it okay to use logo with company names? In next round of printing, sponsors should not be in such close proximity to logo and should be identified as sponsors.
2. 2007 Budget review & approval

Discussion about potential fundraisers included turning the Winter Social into a fundraiser – raise the fee, hold a raffle or silent auction; starting an Awards Program that would be announced at a Gala Event that could also be used as a media splash.

ACTION: Ralph will put together ideas on how an awards program could work

Committee chairs should review budget as it applies to their work and determine if it is reasonable – think about these two questions: What do we need? What do we want?

ACTION: Emily to work with committee chairs to finalize their budgets, meet with finance committee and bring a second draft to the November meeting for approval.

3. 2007 Nominations & Elections

At November meeting or January retreat we should further discuss the idea of changing Finance Committee to Development Committee; whether to follow USGBC's committee structure (i.e. Advocacy, Education, etc.); and review the idea of having the Vice Chair position become a Chair Elect position.

4. Regional Council Representation

Currently Punit serves as the Chapter Board representation to the Regional Council – this is a 2-year term to expire at the end of 2007. Merrilee Hertlein is the member-at-large representative on the Regional Council – her term ends at the end of 2006.

Motion by Suzanne:

Send an e-mail to the membership soliciting someone for this position. E-mail should include requirements of the commitment, which are that the USGBC-STL member-at-large representative to the Regional Council must:

- be employed by a company/organization that is a USGBC national member
- be involved or active with the Chapter, so s/he can adequately represent the Chapter's needs at the Regional level
- travel to three Regional Council meetings per year (The Chapter will cover travel, lodging and meals (excluding alcoholic beverages) expense.
- report back to the Chapter Board and Members after Regional Council meetings

Motion was seconded by Ralph and approved.

Once we have candidates to fill this position, the Board will determine who will serve.

ACTION: Emily & Punit will work on the language of the e-mail to be sent to membership with this opportunity.

5. Committee Reports

Outreach Committee:

- Pat will not be able to chair the Greening the Heartland Planning Committee. He would like to have a chair or co-chairs of a Planning Committee in place by the end of 2006. Pat plans to send an invitation to join a GTH Planning Committee to the Outreach Committee. Emily will forward the invitation to other committees and to the full membership. We will also have a sign up sheet at the Winter Social.
- Ralph reported that he met Senator John Loudon, 7th District, at the Chesterfield Fire Station ribbon cutting and will be following up with him.

No other committee chairs had reports.

6. Other Items

Ralph suggested sending out one e-mail to the membership about opportunities to get involved with the Chapter – nominations open for Vice-Chair and Finance Committee; Greening the Heartland Planning Committee; Regional Council position. Emily will work on sending something out next week.

The group discussed trying to set something up at Greenbuild when Chapter members could come together. This didn't seem feasible considering all the things going on at Greenbuild, so we will try to pull something together for after Greenbuild. Or try to tap those who did attend the Conference to participate in planning Greening the Heartland.

The Emerging Green Builders will be holding their kick-off event next Thursday, November 2 at 5:30 pm at Terrene. There is information on the Chapter website & Emily will be sending out a notice to the membership today.

Closing Round (10 minutes)