

US Green Building Council - St. Louis Regional Chapter

Board Meeting
February 26, 2009

7:30 – 9:00 am

Meeting Minutes
(Submitted by Thomas Schultz)

Attendees: Emily Andrews
Hope Breidenbach
JoAnn Brookes
Rick Hunter
Pat Justis
Tim Montgomery
James Roseberry
Richard Schuessler
Thomas Schultz
Sara Seagrist
Jay Swoboda

Opening Round

Administration

1. The Board approved the following Board Minutes:

January 15, 2009 Board Meeting Minutes
January 24, 2009 Board Retreat Meeting Minutes

2. NEXT MEETINGS

- Upcoming Dynamic Governance Webcasts offered by USGBC:
March 13, 20 and 27
- March 18 – Program w CSI on Total Building Commissioning
- Next Board Meeting: March 26, 2009

3. USGBC St. Louis Regional Chapter Growing Green Awards Updates and Promotion:

- Received over 70 nominations!
- Sponsorships still available
- Program/Dinner on March 31 – tickets now on sale

Content

1. Pat Justis presented additional update information on the USGBC St. Louis Chapter Strategic Plan. (We plan to have draft details completed by March 2, 2009)
2. PROPOSAL: Approve letter to USGBC-STL Membership about Branching Efforts (See attached letter):

The Board of Directors approved the attached letter to USGBC-STL Membership about Branching Efforts. (Approval based on additional recommendations to provide marketing focus and promotion of this concept.)

3. PROPOSAL: Approve the Job Description of the Treasurer of the Chapter:

The Board of Directors approved the following changes to the job description of the Treasurer of the Chapter:

The Responsibilities of the Treasurer of the Chapter shall now include the role of Finance Chair.

4. PROPOSAL: Approve the Committee Requirements for our Chapter:

The Board of Directors approved the following changes to the Chapter Committee requirements:

a. The number of Committee members shall be set by the Committee Manual.

b. The Committees shall adopt a mechanism to maintain participation and attendance of committee members and address noncompliance.

c. These revisions shall also apply to Standing Committees.

5. PROPOSAL: Adopt Metro Resolution of Support and join the St. Louis Transit Alliance:

The Board of Directors approved the attached resolution to support Metro and join the St. Louis Transit Alliance.

6. PROPOSAL: Approve the job description for our USGBC St. Louis Regional Chapter Executive Director, Emily Andrews:

The Board of Directors approved the job description for our USGBC St. Louis Regional Chapter Executive Director, Emily Andrews.

7. DISCUSSION: Lobby Day (Richard Schuessler):

Richard Schuessler highlighted the success of the recent “Conservation Lobby Day” held at the Missouri Capitol Building in Jefferson City on Tuesday, February 17, 2009. This event was sponsored by the Missouri Coalition for the Environment, Missouri Votes Conservation and the Sierra Club. The event was held as an opportunity to join concerned citizens from around the state to educate Missouri legislators on critical environmental issues.

8. DISCUSSION: USGBC St. Louis Chapter Education Provider Program:

Hope Breidenbach presented the updates on the USGBC Education Provider Program and our efforts to partner with St. Louis Community College. The St. Louis Community College is very interested in serving as an Education Provider Program. We have been working with them to begin identifying courses they can offer using gap analysis information provided by USGBC. SLCC would like to work with us to host a focus group – with input from Board and Program Committee – to further provide input.

9. DISCUSSION: USGBC St. Louis Chapter Membership Committee:

Sara Seagrist provided an update on the USGBC St. Louis Chapter membership committee efforts. Sara also highlighted the importance of working with the St. Louis Chapter Education Provider Program to encourage new membership in our chapter.

Closing Round