

**USGBC-STL Chapter Board Meeting
February 22, 2007, 7:30 – 9:00 am**

Meeting Minutes

Attendees: Emily Andrews
Gary Adelman
Steve Andert
JoAnn Brookes
Suzanne Johnson Crocker
Deb Frank
Jordan Heiman
Punit Jain
Pat Justis
Paul Todd Merrill
Bob Zagar

Apologies: Ralph Bicknese
Craig Jung

Opening Round

1. Congratulations on the USGBC-STL receiving a Chapter Challenge Grant. Money will be used to offset administrative costs

Administration

1. Approve January Retreat Meeting Minutes – Approved

2. LEED Workshops and Modules

39 people attended the LEED for Healthcare module during the ice storm. Evening program was cancelled due to Ameren's offices closing at 2:00pm.

For the LEED-NC workshop, scholarships were offered to the city of St. Louis. Someone suggested also offering a scholarship to the city of Clayton.

The LEED for Specifications module is being re-tooled. As a result, the Energy Modeling module will be scheduled this spring.

Question: Should the chapter provide study session or study guides? Currently, the programs really do not prepare someone for the exam. Per our guidelines, the chapter cannot compete with the workshops; however, other chapters have developed and sell study guides.

3. Update on Ameren Incentive Grants

Tentative reschedule for March 14, 2007, at 10:30am at Crossroads School.

4. Next Meeting: March 22, 2007 from 7:30-9:00am at the EarthWays Center – Approved

5. Finalize Agenda - Approved

Content

1. Greening the Heartland 2007 & 2008

Greenbuild moved to Chicago due to issues with the Los Angeles convention center.

Greening the Heartland is currently schedule for September 2007 in Madison, Wisconsin. Questions were raised during the meeting about rescheduling the conference or who should help defer any losses for the conference. Pat to discuss with Committee.

Discussion then focused on how St. Louis can assist in promoting Greening the Heartland 2007. Suggestions included putting in money in exchange for attendance and guaranteed attendance numbers. Executive Committee thought that the chapter could guarantee 20 people. Deb reminded everyone that chapter members can get discounts to Greening the Heartland unlike Greenbuild. Also discussed was the possibility of sending members up to volunteer. Punit to discuss with regional council.

Another issue – how can this year's Greening the Heartland get exhibitors? Our chapter can help by buying booth at Greening the Heartland to promote the next year's event in St. Louis. Gary suggested surveying our membership.

The St. Louis Greening the Heartland Steering Committee has tentatively scheduled the conference for September 12 through 14, 2008. A discussion regarding moving the date to 2009 occurred, but it was decided to leave the September 2008 dates unless the Regional Council suggests changing the date.

2. Committee Goals

Emily passed out activity report to Executive Committee.

2006 accomplishments were reviewed – No objections.

2007 committee goals were reviewed – No objections.

Craig Jung has offered to head the Finance Committee. Now that the chapter has the challenge grant, how can this be leveraged for more money? Currently, the chapter already has the matching money. A suggestion was made to look for bigger donations – higher than \$5,000. No objection to pursuing this idea.

3. Membership Committee proposals regarding the membership list

Anyone on the membership committee needs access to the membership list – No objections

The membership list should not be provided by the Chapter to other societies or manufacturers. Those societies should send us the information for inclusion in the Chapter newsletter to minimize the number of interruptions to members – No objections

A contact list would be beneficial to members – No objections; however, the issue in creating one is with USGBC National. Emily will discuss with USGBC National.

At joint meetings, the attendee list could be shared without contact information. This allows for a single registration table – No objections.

4. Other Items

Minority & Women Business Enterprise (MBE/WBE): Paul to address green building opportunities with local MBE/WBE organization. When asked what to promote, suggestions were given to promote the LEED workshops and to attend USGBC programs. Also, Paul took chapter membership brochures.

Need program sponsors

Closing Round

- Earth Day Symposium to be held on May 9-11, 2007. They are trying to get sponsors to bring Robert F. Kennedy Jr. to speak. His speaking fee is \$20,000. USGBC will promote the symposium. Pat will talk to Outreach about opportunities. Contact Jordan for more information.
- Send program ideas to Bob
- Glad to have the grant. May be a great opportunity for every member become a matching grant.
- Communications committee has developed liaisons for each committee.