

**USGBC-STL Chapter Board Meeting  
May 24, 2007, 7:30 – 9:00 am**

**Meeting Minutes**

**Attendees:** Emily Andrews  
Gary Adelman  
Steve Andert  
Ralph Bicknese  
JoAnn Brookes  
Suzanne Johnson Crocker  
Punit Jain  
Craig Jung  
Pat Justis  
Paul Todd Merrill  
Kurt Thompson  
Bob Zagar

**Apologies:** Deb Chollet Frank  
Jordan Heiman

**Opening Round**

Can get synthetic gypsum board in St. Charles for homeowners

Enjoyed Dynamic Governance training

**Administration**

1. Approve April meeting minutes - Approved
2. Upcoming LEED training workshops:  
Energy Modeling for LEED: June 6<sup>th</sup>  
LEED-EB: August 21<sup>st</sup>  
LEED-NC: October 4<sup>th</sup>
3. Chapter has another \$5,000 pledge. Reminder to follow up with potential donors.
4. Next Meeting: June 28, 2007 from 7:30-9:00am at the Earthways Center.
5. Finalize Agenda – Approved

**Content**

1. Approve amended budget – Approved.

Questions: Budget does include Pat's request for \$10,000 for GTH startup costs. GTH will have a separate budget due to liability issues. Chapter is looking into liability insurance for conference planning. Additional Ameren collaborative money is the result of the chapter obtaining additional funds for administrating the collaborative LEED grants.

2. Approve amended USGBC-STL/Missouri Botanical Garden Contract - Approved

Questions: None

3. Hire second, part-time administrative support staff for Chapter through Missouri Botanical Garden's EarthWays Center – Approved

Questions: HR for the Garden controls the hiring. Emily will work with Glenda. Craig will also assist with reviewing resumes.

#### Dynamic Governance Proposals

4. Work with USGBC national staff in development of Chapter operation activity templates and best practices – Approved

Questions: Currently, this proposal does not have a measurement statement. National is putting together playbooks and hiring a regional resource for the chapters. JoAnn to work with national on obtaining these materials.

5. Adopt full Dynamic Governance Structure (including Dynamic Meeting Format/Process)

Questions: This seemed too much to adopt immediately. This year, our chapter was already developed a task force consisting of Pat, Punit, Suzanne, and JoAnn. Now that the chapter has been asked to review our structure, the task force should convene and develop a strategy that combines both DG and aligns with USGBC National's organizational structure.

Revised proposal: Adopt Dynamic Meeting Format and consent decision-making – Approved.

#### **Closing Round**

EGB is sponsoring an Eco-Urban home tour (Jay Swoboda's company). Homes are being constructed in the Benton Park neighborhood. Also, EGB is planning on competing in the 2008 National Green Competition.

GTH chairs will provide update at the next meeting. Liability issues are becoming a concern.