

**USGBC-STL Chapter Board Meeting
June 28, 7:30 – 9:00 am**

Agenda

Opening Round (10 minutes)

Administration (10 minutes)

1. Approve May 24 Board Minutes
2. Greening the Heartland Updates – David Bertorelli
3. Mid Year Retreat in July or August?
4. Directors & Officers Insurance
5. Next Meeting – July 26, 2007, 7:30 – 9:00 am at EarthWays Center
6. Finalize Agenda

Content (60 minutes)

1. Nominating Committee

PROPOSAL: Form Nominating Committee to fill open seats for 2008 board (Chair, Secretary, Treasurer, Outreach, Finance, Communications) and begin developing leadership for open seats for 2009 board (Vice Chair, Membership, Program)

Group consented to forming Nominating Task Force. Kurt, Punit and Paul volunteered to serve on the task force

2. LEED AP Education effort

PROPOSAL: Establish a task force to investigate implementation of a LEED AP Education, Training and Study Program for St. Louis Chapter members

Discussion:

- IFMA has a member that's in charge of running a CFM (Certified Facility Management) education program for other members
- Would be Chapter-based, perhaps producing income – a study program, study track
- Should look into USGBC's Education Provider Program as an option for delivering our education efforts
- St. Louis Community College could be a good partner – David Bertorelli can help connect with SLCC
- LEED AP Education could be an extension of Program Committee

Consent to form a LEED AP Education/Training/Study Task Force. Paul and Bob volunteered to serve on the task force

3. Green Building Services and Materials Resource Directory

PROPOSAL: Establish a task force to investigate development of a St. Louis Chapter Green Building Services and Materials Resource Directory.

Discussion:

- ASHRAE has a similar resource guide that Bob Anderson puts together. It's a big money maker.
- Would this be an on-line listing?
- Difficulty of determining what is "green"

- David Bertorelli said that something like this is part of Resource St. Louis's vision. They have a database set up for materials exchange and recently received a new grant to take it to the next level.
- Instead of forming our own task force to create something like this, the group agreed to work with David and Resource St. Louis to expand their website and database.

4. Other Items

Closing Round (10 minutes)

Original Proposals presented at May 12 Dynamic Governance Training:

PROPOSAL 1: Review Strategic Plan, goal areas, and measurements, vis a vis national 2010 Targets (100,00 LEED Certified Commercial Buildings, 1 million LEED Certified Homes)

- Congratulations! You're over the hump of kick-off; you've accomplished much; you can afford to view the tasks ahead more strategically
- National BOD has adopted new, aggressive targets that will require every chapter's support
- Potential strategic capacity that's not being realized

PROPOSAL 2: Redouble Board's focus on strategic development.

- Seek additional members who wish to contribute strategically (BOD level), or operationally (Committee level)
- Prioritize diversity
- Delegate operational matters to greatest degree possible; continue this process as infrastructure grows
- Evaluate in 6 months

PROPSAL 3: Adopt full DG structure as a plan for the future, with a double-linked Board, General Circle, and functional committees.

- Develop a Transition Plan, to be reviewed and modified over time, as needed.
- Define transition steps in follow-up Board homework, with assigned leadership; also Chapter may request support in phone calls with DG Consultant.

PROPOSAL 4: Adopt Dynamic Meeting Format and consent decision-making.

- Encourage Committees to use DG for policy-making
- Engage in follow-up phone calls with DG consultant to ensure integration of process learning

PROPOSAL 5: Continue development of operational activity templates in conjunction with national initiative to support this effort.

- Enhance St Louis-USGBC's institutional memory
- National initiative to further develop regional strength by pulling together chapter leaders within each Region to share best practices and further develop resources