

**USGBC-STL Chapter Board Meeting  
August 23, 2007, 7:30 – 9:00 am**

**Meeting Minutes**

**Attendees:** Emily Andrews  
Gary Adelman  
Ralph Bicknese  
JoAnn Brookes  
Deb Frank  
Punit Jain  
Pat Justis  
Kurt Thompson  
Bob Zagar

**Apologies:** Steve Andert  
Suzanne Johnson Crocker  
Jordan Heiman  
Craig Jung  
Paul Todd Merrill

**Opening Round**

51 in attendance for LEED-EB training

Green Building Studio training – 15 in attendance, 7 from Midwest

Next Meeting: August 27, 2007 from 7:30-9:00am at the Earthways Center – Approved

Greening the Heartland 2007 – 300 people currently signed up. Need more people.

**Administration**

1. Approve July Meeting Minutes – Approved
2. Approve August Board Retreat Minutes - Approved
3. Next Meeting: August 27, 2007 from 7:30-9:00am at the Earthways Center – Approved
4. Finalize Agenda – Approved
5. Insurance - \$350 per year for general liability insurance. Signed by Punit. Still need insurance for and Greening the Heartland.

**Content**

1. Winter Social Update

Wendy Flusser and Chrissy Hill are organizing. Invitations will go out in both print and electronic format. Questions for the Exec Comm – should this be a fundraiser? No; Could we have a green silent auction? Maybe; Should we donate part of the profits? Maybe. Send ideas to Kurt. Committee should present a proposal for the Exec Comm to approve.

## 2. LEED for Schools Advocate.

One person from each chapter shall be trained on LEED-Schools by USGBC to act as an advocate. Nominees were sent to the board prior to the meeting. This person shall also serve as the chair for the LEED-Schools subcommittee within the Outreach committee.

Term: 1 year but could be renewed.

Voting Results: Julia Feder selected to become LEED-Schools advocate.

## 3. LEED-AP Education Proposals – TABLED

**Proposal 1:** Provide LEED AP Education Opportunities through:

- Suggesting that interested individuals attend LEED Technical Workshops hosted by the USGBC-STL locally
- Develop and provide one – 3 hour session per quarter that provides people with a basic understanding of the LEED AP exam and content; a general overview of how to prepare for the exam.
- Facilitate the creation of grassroots level LEED AP study sessions by putting out sign up sheets for interested individuals at LEED Technical Workshops and Chapter Programs & connecting interested individuals. Current study groups and contacts would be available from the Chapter office.
- Refer interested individuals to longer, more detailed LEED AP study sessions developed and offered by area universities.

**Proposal 2:** Develop and Implement quarterly LEED AP Session. The chapter shall develop and provide one – 3 hour session session per quarter that provides people with a basic understanding of the LEED AP exam and content – a general overview and very preliminary overview of how to prepare for the exam.

- Session fee for Chapter members will be \$25; non-members \$75 (may increase if food is provided).
- LEED AP Education Task Force will recruit qualified USGBC-STL members to teach the session on a volunteer basis.
- After two sessions, LEED AP Education Task Force will evaluate progress and make changes as necessary.

## 4. Budget Review – TABLED

5. Promoting St. Louis LEED certified and registered projects at Greening the Heartland 2007 – Emily will send an invitation to Chapter members to submit one power point slide about their project to Punit by August 29.

## 6. Other Items

### Closing Round

We need to be prompt with starting the meetings.