

**USGBC-STL Chapter Board Meeting  
September 26, 2007, 7:30 – 9:00 am**

**Meeting Minutes**

**Attendees:** Emily Andrews  
Steve Andert  
JoAnn Brookes  
Suzanne Johnson Crocker  
Punit Jain  
Craig Jung  
Pat Justis  
Paul Todd Merrill  
Bob Zagar

**Apologies:** Gary Adelman  
Ralph Bicknese  
Deb Chollet Frank  
Jordan Heiman  
Kurt Thompson

**Opening Round**

**Administration**

1. Approve August meeting minutes - Approved
2. Next Meeting: October 25, 2007 from 7:30-9:00am at the Earthways Center. - Approved
3. Ameren Demandside Management Workshops: October 12, 15, 17, & 18 – NEED YOUR HELP!  
October 12<sup>th</sup> – Ameren HQ  
October 15<sup>th</sup> – Lindell Pavilion  
October 17<sup>th</sup> – Cape Girardeau  
October 18<sup>th</sup> – Jefferson City  
Ameren has requested that USGBC has a table at each of these events. We have also been asked by Ameren to suggest how it should spend its rate case funding.
4. Sen. Smith Stakeholder Meeting: October 1, 2:30 – 4:00pm at Alberici
5. Carnahan Green Building Summit: October 8, 7:30am – 2:30pm at Danforth Plant Science Center  
Several members of the Executive Committee are attending.
6. LEED-H and LEED for Schools advocate update - Jean and Julia have both completed their training.  
LEED-H: We are ahead of the curve  
LEED-Schools: Julia excited.
7. USGBC Chapter Awards: St. Louis is going to apply for Community and Advocacy awards.
8. Greening the Heartland updates  
David Bertorelli and Brandyn Jones are organizers. Wal-Mart has committed \$100,000. Gov. Matt Blunt to open conference. Madison ended up with 700 attendees and could have had more. Pat is optimistic about 2500 attendees in St. Louis next year. Website is up and running. Call for Papers will occur begin in late October. Save the date cards are going out.
9. Finalize Agenda – Approved

## Content

### 1. LEED AP Education Proposals

#### **Proposal 1: Provide LEED AP Education Opportunities** - Approved

LEED AP Education Task Force (Paul, Bob, Maren, and Emily) proposes that the Chapter take a four-pronged approach to offering LEED AP Education opportunities to the St. Louis Community by:

- 1) Suggesting that interested individuals attend LEED Technical Workshops hosted by the USGBC-StL locally.
- 2) Develop one three-hour session per quarter that provides people with a basic understanding of the LEED AP exam and content - a general overview and very preliminary overview of how to prepare for the exam. (Same as Proposal 2)
- 3) Facilitate the creation of grassroots level LEED AP study session by putting out sign up sheets for interested individuals at LEED Technical Workshops, Chapter Programs, and connecting interested individuals. Current study groups and contacts would be available from the Chapter office.
- 4) Refer interested individuals to longer, more detailed LEED AP study classes developed and offered by area universities.

#### **Proposal 2: Develop & Implement Quarterly LEED AP Session** - Approved as Noted

LEED AP Education Task Force (Paul, Bob, Maren, and Emily) proposes that the Chapter develop one - 3 hour program to be provided each quarter beginning in the First Quarter 2008 that provides people with a general overview and structure of how to prepare for the exam.

- Session fee for Chapter members will be \$25; non-members \$75 (may increase if food provided)
- LEED AP Education Task Force will recruit qualified USGBC-StL members to teach the session on a volunteer basis.
- After two sessions, LEED AP Education Task Force will evaluate progress and make changes as necessary.

### 2. Budget Review – Tabled

Emily wants to approve budget at October Executive Committee meeting.

### 3. Winter Social Proposal – Approved in the following format:

In order to ensure equal opportunity of participation to our members, we propose to open sponsorship of the Winter Social to the entire membership in lieu of soliciting sponsorship from a pre-selected group of potential sponsors. This differs from past approach and if sufficient sponsorship is not raised this first year may require some chapter funds to either cover event costs or fulfill a minimal charitable pledge. As this sets new cash flow protocols the membership committee request board approval.

At issue: Money needs to stay in the chapter because we may not be able to legally donate it to another charity. Question – Is the winter social a fundraiser for the chapter? No.

## Closing Round

Reminder that the New Member Social is October 17<sup>th</sup> at Enterprise.

Board Nominations are now open

Chapter branches are being pushed at both the national and regional levels. Punit would like feedback on how to help smaller chapters.